

Rockhampton Airport Charter Advice Form 2024-2025

Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when a customer wishes to advise Rockhampton Airport of an incoming/outgoing charter to ensure the appropriate facilities and staff are available to assist on the allocated date and time. Contact the Supervisor Operations on duty on 0448 619 596 or ROKAirportOperations@rrc.qld.gov.au for any queries relating to your charter.



P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: rockhamptonregion.qld.gov.au | PO Box 1860, Rockhampton 4700 | ABN: 59 923 523 766

Customer Details			
Charter company name:			
Contact name:			
Postal address:			
Preferred contact number:		Email:	
Charter Details			
<i>Rockhampton Airport Management reserves the right to determine if a particular operation requires assistance to ensure safety and security obligations are met. Prior planning with Airport staff is required to address assistance requirements.</i>			
Type of charter:	<input type="checkbox"/> Domestic <input type="checkbox"/> International <i>(requires prior approval from the Australian border protection agencies)</i>		
Aircraft type:		Aircraft registration:	
Date of arrival:	Arrival time: <i>(local)</i>	Origin:	Flight number:
Date of departure:	Departure time: <i>(local)</i>	Destination:	Flight number:
Contracted ground handling agency:			
Number of arriving passengers:		Number of departing passengers:	
Do you require passenger screening? <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you require checked bag screening? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you require airside operational assistance? <i>(between 0730 and 1900 hours daily)</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you require after hours airside operational assistance? <i>(between 1900 and 0730 hours daily)</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Additional requirements:			
Fees and Charges			
Domestic operations including Charters – All Passengers		\$27.00 per passenger	
International operations – all passengers		\$35.00 per passenger	
Passenger and checked bag screening		\$6.81 per agreement	
CBS infrastructure charge		\$1.62 per agreement	
Airside Escort (Safety or Security) <i>Between 07:30hrs and 19:00hrs (local), 7 days per week</i>		\$150.00 per hour <i>(minimum 1 hour charge)</i>	
Airside Escort (Safety or Security) <i>Between 19:00hrs and 07:30hrs (local), 7 days per week</i>		\$450.00 per hour <i>(minimum 4 hour charge)</i>	

OFFICE USE ONLY	Responsible Officer:	Date actioned:
	Arriving via gate number:	Departing gate number:
	Responsible Admin Officer:	Parking bay number: